

ISM										
Month	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Week	Innovative New/ Returning Students	
Jan-23	1	2	3	4	5 BOE Resit list	6	7	18		
	8	9	10 Cqi Analysis	11	12	13	14	19	Thur& Frid - Re sit exam	
	15	16	17	18	19 BOE Final Result	20 BOA	21	20		

<b>Feb-23</b>	22	23 Publish result & enrollment	24	25	26	27	28	<b>21</b>	Mon- Release and publishes result, Registration & enrollment
	29	30	31	1	2	3	4	<b>1</b>	First week of class (short semester), Fri- last day to enroll
	5	6	7	8	9 ad& Dropd	10 add & drop	11	<b>2</b>	Thurs & Fri- Add & Drop
	12	13	14	15	16	17	18	<b>3</b>	
	19	20	21	22	23	24	25	<b>4</b>	mid term
	26	27	28 Subject Offering	1	2	3 Semester Planning	4	<b>5</b>	

<b>Mar-23</b>	5	6	7	8	9	10	11	<b>6</b>	Release exam time tables
	12	13	14	15	16	17 Review Course File-1 (Sesi May)	18	<b>7</b>	
	19	20 Review Student Tiktok & Testimoni al 1	21	22	23	24	25	<b>8</b>	study week & Issuance exam docket
	26	27	28	29	30	31 Review Course File-2 (Sesi May)	1	<b>9</b>	final exam
	2	3	4	5	6 BOE Resit list	7 Review Course File-3 (Sesi Sep 2022)	8	<b>10</b>	
	9	10	11	12	13	14	15	<b>11</b>	Thurs-Resit

<b>Apr-23</b>	16	17 BOE Final result	18	19 BOA	20 Published result & enrollment	21	22	<b>12</b>	Thurs-Result Issuance & Published Registration & Enrollment
	23 aidilfitri	24 aidilfitri	25 aidilfitri	26	27	28	29	<b>1</b>	Registration /Enrollment,
	30	1 labor day	2	3	4 wesak	5	6	<b>2</b>	Registration /Enrollment - Frid- Last day to enroll
<b>May-23</b>	7	8	9	10	11 add & drop	12 add & drop	13	<b>3</b>	Thurs& Frid - Add & Drop
	14	15	16	17	18	19	20	<b>4</b>	
	21	22	23	24	25	26	27	<b>5</b>	

	28	29	30	31	1	2	3	<b>6</b>	
<b>Jun-23</b>	4	5 Agong birthday	6	7	8	9	10	<b>7</b>	Mid term
	11	12	13 Subject Offering	14	15	16 Semester Planning	17	<b>8</b>	
	18	19	20	21	22	23	24	<b>9</b>	
	25	26	27	28 hari raya haji	29	30 Review Course File-1 (Sesi Sep)	1	<b>10</b>	
	2	3	4	5	6	7	8	<b>11</b>	

Jul-23	9	10	11	12	13	14 Review Course File-2 (Sesi Sep)	15	12	
	16	17	18	19 Awal muharram	20	21	22	13	
	23	24	25	26	27	28	29	14	Last week of Class , exam timetable release
	30	31 Review Student Tiktok & Testimoni al 2	1	2	3	4	5	15	study week & release exam docket
J-23	6	7	8	9	10	11	12	16	final exam
	13	14	15	16	17	18	19	17	final exam

<b>Aug</b>	20	21	22	23	24 BOE Resit list	25 Review Course File-3 (Sesi May)	26	<b>18</b>	
	27	28	29	30	31 merdeka	1	2	<b>19</b>	Thurs& Frid- Resit
<b>Sep-23</b>	3	4	5	6	7 BOE Final Result	8 BOA	9	<b>20</b>	Mon-Marking resit & Key in
	10	11 Publish result & enrollment	12	13	14	15	16 Malaysia Day	<b>21</b>	Mon-Publish result & enrollment
	17	18	19	20	21	22	23	<b>1</b>	Registration /Enrollment,
	24	25	26	27 Maulidur Rasul	28	29	30	<b>2</b>	Registration /Enrollment - Frid- Last day to enroll

<b>Oct-23</b>	1	2	3	4	5 add & drop	6 add & drop	7	<b>3</b>	Thurs& Frid - Add & Drop
	8	9	10	11	12	13	14	<b>4</b>	
	15	16	17	18	19	20	21	<b>5</b>	Mon- DIT -Industrial Advisor Tue- DAM -Industrial Advisor
	22	23	24	25	26	27	28	<b>6</b>	
	29	30	31	1	2	3	4	<b>7</b>	Mid term Tue- DIT -Industrial Advisor (Submit Report) Wed- DAM -Industrial Advisor (Submit Report)
	5	6	7	8	9	10	11	<b>8</b>	

<b>Nov-23</b>	12 Deepavali	13 Deepavali	14	15	16	17	18	<b>9</b>	
	19	20	21	22	23	24	25	<b>10</b>	
	26	27	28	29	30	1	2	<b>11</b>	
<b>Dec-23</b>	3	4	5	6	7	8	9	<b>12</b>	
	10	11 Sultan Selangor birthday	12	13	14	15	16	<b>13</b>	
	17	18	19	20	21	22	23	<b>14</b>	Last week of Class , exam timetable release

	24	25 Christmas	26 Review Student Tiktok & Testimoni al 3	27	28	29	30	15	study week & release exam docket
	31	1 New year	2	3	4	5	6	16	final exam
Jan-24	7	8	9	10	11	12	13	17	final exam

# Innovative International College

## Jan 2023 - Dec 2023

### ACADEMIC

Academic Department	Cocurriculum/KPI/Training	Academic Meeting
Mon/Tues/Wed - Marking and wed last day key in result	Wed- Academic Training	Thurs-BOE-Meeting - Resit List
	Wed- Academic Training (OBE 1)	
Mon-Marking & Key in result	Wed- Academic Training	Thurs-BOE & Frid-BOA

	Wed- Academic Training (OBE 2)	
Class commencing, PL prepare report on students and subjects offering	Wed- Academic Training & Cocurriculum (OBE 3)	
Fri- Progress committee meeting (Counseling, student findings, report student missing), submission of final exam draft questions, marking scheme	Wed- Academic Training & Cocurriculum (OBE 4)	
Fri- Progress committee meeting (Counseling, student findings, report student missing)	Wed- Academic Training & Cocurriculum (Final Exam)	
Fri- Progress committee meeting (Counseling, student findings, report student missing)	Wed- Academic Training & Cocurriculum (KPI)	
Fri- Progress committee meeting (Counseling, student findings, report student missing), mid-semester planning	Tue-submit subject offering 28/2/23 Wed- Dean List Award Ceremony for Sept 2022 session Wed- Academic Training & Cocurriculum Wed-Dean List Award Ceremony for Sept 2022 session - 1 March 2023 Fri- Semester planning 3/3/23	

Fri- Progress committee meeting (Counseling, student findings, report student missing)	Wed- Academic Training & Cocurriculum	
Last week of Class, Fri-- Progress committee meeting (Counseling, student findings, report student missing)	Wed- Academic Training & Cocurriculum (ISO) Fri- Review Course File-1 (Sesi May) 17/3/23	
	Mon- Review Student Tiktok & Testimonial 1 20/3/23 Wed- Academic Training Wed & Thu- DLE -Industrial Advisor Fri-Performance Appraisal	
Invigilating exam	Fri- Review Course File-2 (Sesi May) 31/3/23	
Mon/Tues/Wed - Marking and wed last day key in result	Wed- Academic Training (TTT Training) Fri- Review Course File-3 7/4/23 Tue- DLE -Industrial Advisor (Submit Report)	
Fri-Marking resit & Key in	Tue-DHM -Industrial Advisor Wed- Academic Training Wed & Thu-DBA & DOA -Industrial Advisor Wed- DHM-external examiner	

		Mon-BOE & Wed-BOA
<b>Class commencing</b>	Wed- Academic Training Wed- Academic Training & Cocurriculum Wed-DHM -Industrial Advisor & external examiner (Submit report) Thu-DBA & DOA -Industrial Advisor (Submit report)	
PL prepare report on students and subjects offering	Wed- Academic Training & Cocurriculum	
Fri- Progress committee meeting (Counseliing, student findings, report student missing),	Wed- Academic Training & Cocurriculum (Leadership)	
Fri- Progress committee meeting (Counseliing, student findings, report student missing), Frid-last day to submit final exam draft question and marking scheme	Wed- Sambutan Hari Raya Aidilfitri	
Fri-Progress committee meeting (Counseliing, student findings, report student missing),	Wed- Academic Training & Cocurriculum (Sky Vilaing)	

Fri- Progress committee meeting (Counseling, student findings, report student missing),	Wed- Academic Training & Cocurriculum	
Fri- Progress committee meeting (Counseling, student findings, report student missing),	Wed- Academic Training & Cocurriculum	
Fri- Progress committee meeting (Counseling, student findings, report student missing), Friday - Semester planning	Tue-submit subject offering 13/6/23 Wed- Academic Training & Cocurriculum Fri- Semester planning 16/6/23	
Fri- Progress committee meeting (Counseling, student findings, report student missing),	Wed- Academic Training & Cocurriculum	
Fri- Progress committee meeting (Counseling, student findings, report student missing),	Wed- Academic Training & Cocurriculum Fri- Review Course File-1 (Sesi Sep) 30/6/23	
Fri- Progress committee meeting (Counseling, student findings, report student missing),	Wed- Academic Training & Cocurriculum Thu-Hari Kebudayaan "Culture Night" 6 July 2023	

<p>Fri- Progress committee meeting (Counseling, student findings, report student missing),</p>	<p>Wed- Academic Training &amp; Cocurriculum          Fri- Review Course File-2 (Sesi Sep)          14/7/23</p>	
<p>Fri- Progress committee meeting (Counseling, student findings, report student missing),</p>	<p>Wed- Academic Training &amp; Cocurriculum</p>	
<p>Fri- Progress committee meeting (Counseling, student findings, report student missing),</p>	<p>Wed- Academic Training &amp; Cocurriculum</p>	
	<p>Mon-My QUEST Training          Mon- Review Student Tiktok &amp; Testimonial 2          31/7/23          Tue- DTM          -Industrial Advisor          Wed- Academic Training          Fri-Performance Appraisal</p>	
<p>Invigilate</p>		
<p>Invigilate</p>	<p>Tue- DCA          -Industrial Advisor          Thu- DTM          -Industrial Advisor (submit report)</p>	

Mon/Tues/Wed - Marking and wed last day key in result	Wed- Academic Training Fri- Review Course File-3 (Sesi May) 25/8/23	Thur-BOE Resit List
	Wed- Academic Training Wed- DCA -Industrial Advisor (Submit Report) Wed- Sambutan Malam AmbangKemerdekaan	
Mon-Marking resit & Key in	Wed- Academic Training	Thur-BOE & Fri-BOA
	Wed- Academic Training Fri- collaboration with industries (All Programme) -Articulation -Franchise	
<b>Class commencing</b>	Wed- Academic Training & Cocurriculum	
PL prepare report on students and subjects offering	Wed- Academic Training & Cocurriculum	

<p>Fri- Progress committee meeting (Counseling, student findings, report student missing),</p>	<p>Wed- Academic Training &amp; Cocurriculum</p>	
<p>Fri- Progress committee meeting (Counseling, student findings, report student missing), Frid-last day to submit final exam draft question and marking scheme</p>	<p>Wed- Academic Training &amp; Cocurriculum Inhouse Tournament "National Youth Soccer" 10 Oct - 27 Oct 2023 Fri- Academic Townhall</p>	
<p>Fri- Progress committee meeting (Counseling, student findings, report student missing),</p>	<p>Wed- Academic Training &amp; Cocurriculum</p>	
<p>Fri- Progress committee meeting (Counseling, student findings, report student missing),</p>	<p>Wed- Academic Training &amp; Cocurriculum</p>	
<p>Fri- Progress committee meeting (Counseling, student findings, report student missing),</p>	<p>Wed- Academic Training &amp; Cocurriculum</p>	
<p>Fri- Progress committee meeting (Counseling, student findings, report student missing), Friday - Semester planning</p>	<p>Wed- Academic Training &amp; Cocurriculum Wed- Dean List Award Ceremony for Sept 2022 on 8 November 2023</p>	

Fri- Progress committee meeting (Counseling, student findings, report student missing),	Wed- Academic Training & Cocurriculum	
Fri- Progress committee meeting (Counseling, student findings, report student missing),	Wed- Academic Training & Cocurriculum	
Fri- Progress committee meeting (Counseling, student findings, report student missing),	Wed- Sambutan Deepavali 2023	
Fri- Progress committee meeting (Counseling, student findings, report student missing),	Wed- Academic Training & Cocurriculum	
Fri- Progress committee meeting (Counseling, student findings, report student missing),	Wed- Academic Training & Cocurriculum Sun- Convocation Day	
Fri- Progress committee meeting (Counseling, student findings, report student missing),	Wed- Academic Training & Cocurriculum	

	Mon- Review Student Tiktok & Testimonial 3 26/12/23 Wed- Academic Training Fri-Performance Appraisal	
Invigilate		
Invigilate		